

St. Faith's Episcopal Church
10600 Caribbean Boulevard
Cutler Bay, FL 33189
(305) 235-3621 www.saintfaiths.org

FACILITIES USE PRICING GUIDE

Parish Hall Event up to 6 Hours: _____ \$650.00

includes the use of the interior space, up to 10 round tables and 80 chairs, 4 rectangular tables, and use of the restrooms; Kitchen may be used for food warming, set up and serving only. All set up of the space shall be by the User, and the space returned to same condition upon completion.

Parish Hall Rental up to 2 Hours: _____ \$200.00

For meetings up to 2 hours, without serving food. Includes the use of the interior space, with up to 10 round tables and 80 chairs and use of the restrooms.

Parish Hall Extra Tables: _____ \$50.00 each

Add for each table with 8 chairs (Max 15 total tables):

Outside Chapel Rental _____ \$150.00

Up to 6 hours

includes the use of the outdoor chapel area, and access to the restrooms but does not include the use of the parish hall event space or use of chairs. Does not include clergy.

Bridal Preparation Area _____ \$150.00

Up to 4 hours. For outdoor chapel weddings, we can offer air-conditioned space in the parish administration building for pre-wedding preparations.

Outdoor Camping with Parish Hall _____ \$10.00 per Person up to 2 night maximum

Includes the use of the wooded vacant areas located behind the church and access to the restrooms. Parish Hall event space may be used for food preparation, meals and shelter as needed. Campfires, if any, shall be limited to the designated campfire ring. Campers shall respect adjacent neighbors and keep noise to a minimum.

Refundable Security Deposit _____ \$100.00

(Fully refundable if the facility is returned in the condition it was found, shut off all interior lights, lock all doors, and return keys to the lock box)

Discounts available

See Terms and Conditions for additional information.

St. Faith's Episcopal Church Facilities Use Terms and Conditions

- 1) Insurance Required: User agrees to obtain, at its own cost and expense, event liability insurance. (note: Many online companies offer this coverage, Google 'event insurance'
 - a) Limits of no less than \$1,000,000/\$1,000,000.
 - b) Including host liquor liability if liquor is to be consumed.
 - c) Naming St. Faith's Episcopal Church as Additional Insured.
 - d) Include Waiver of Subrogation
 - e) Included Primary and Non-contributory wording.
 - f) Provide St. Faith's with a certificate of insurance stating same 2 weeks prior to the event.
- 2) Facilities are offered 'as-is'. User shall be responsible for set up and arrangement of all furnishings and shall return the space to the same condition as found at the end of the event.
- 3) St. Faith's shall provide the User with codes for gate pad locks and building key lock-box.
- 4) If 'serving liquor was selected above - :Alcoholic beverages, including beer and wine:
 - a) May be consumed during the event but may not be sold.
 - b) Beer, wine may be self-serve
 - c) Alcoholic beverages must be served by a bartender supplied by User.
 - d) The use of all alcoholic beverages shall be terminated **a minimum of one (1) hour prior** to the End of the event as stated in this Agreement.
- 5) Smoking is not permitted in any of the facilities.
- 6) Playground shall not be used.
- 7) User shall be responsible for the cost of all repair costs incurred due to damage caused during the event.
- 8) Refrigerator and freezer space is limited and shall not be used without prior written agreement. If used, all unused food, or drinks shall be removed at the end of the event.
- 9) User is responsible for external and internal security, as needed by the User.
- 10) Deliveries: If flowers or decoration or any equipment is to be delivered in advance of the event, the User shall be responsible for arranging for acceptance of the delivery and set up. All flowers or decoration or equipment brought in for an event shall be removed at the end of the event.
- 11) Use of Open Flames and/or fireworks is prohibited. Enclosed / protected candles are allowed for table decorations.
- 12) Cancellation Policy: The following fees will be assessed upon cancellation and stated amount will be deducted from payments made:
 - a) Fourteen (14) days prior to the event date: Full refund of deposit
 - b) Thirteen (13) days or less prior to event: Full rental fee will be retained by St. Faith's.
- 13) Clean Up: User shall be responsible for set up, clean up, trash removal and removal of all decorations if any.
 - a) Remove all decorations.
 - b) Wipe down all tables and counters, including the stove tops, ovens and sinks.
 - c) Floors: broom clean, and clean up any spilled foods or liquids.
 - d) Remove all trash from the facility at the conclusion of the event.
 - Brooms, mops ++ are in the Janitor's closet between the public restroom doors.

A dumpster is available outside at the East end of the property.